

IN THE GRAND COURT OF THE CAYMAN ISLANDS

CAUSE NO: <sup>346</sup> of 2001

BETWEEN:

CAYMAN ISLANDS CUSTOM AGENCY

✓ Plaintiff

AND

WEST BAY POLO CLUB

Defendant

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WRIT OF SUMMONS

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TO: The Defendant, P.O. Box 1081GT, Seven Mile Shops, West Bay Road, Grand Cayman.

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THIS WRIT OF SUMMONS has been issued against you by the above-named Plaintiff in respect of the claim set out on the next page.

Within 14 days after the service of this Writ on you, counting the day of service, you must either satisfy the claim or return to the Court office, P. O. Box 495, George Town, Grand Cayman, the accompanying Acknowledgement of Service stating therein whether you intend to contest these proceedings.

If you fail to satisfy the claim or to return the Acknowledgement within the time stated, or if you return the Acknowledgement without stating therein an intention to contest the proceedings, the Plaintiff may proceed with the action and judgment may be entered against you forthwith without further notice.

Issued this 1<sup>st</sup> of June 2001

NOTE - This Writ may not be served later than 4 calendar months (or, if leave is required to effect service out of the jurisdiction, 6 months) beginning with the date of issue unless renewed by order of the Court.

### STATEMENT OF CLAIM

1. The Plaintiff is and at all material times been a registered to carry on business of custom brokerage in the Cayman Islands.
2. The Defendant a local restaurant is a customer of the Plaintiff.
3. On the 30 September 1999 and various dates following, the Defendant contracted the Plaintiff to carry out custom brokerage services on their behalf. The Plaintiff agreed on the terms that payment for services would be promptly paid.
4. In a letter dated 18<sup>th</sup> July 2000 the Defendant was informed that there was an outstanding balance due to the Plaintiff in the amount of CI \$2,516.45. They were advised if they did not settle the amount within 7 days of the letter, legal action would be commenced against them.
5. The Defendant failed to respond within the seven days. However the Defendant made a payment of CI\$1000.00 on 21 February 2000 towards the amount due, however that cheque was returned for insufficient funds
6. To date the Defendant has failed to make any payments and the debt remains due and owing.
7. The Plaintiff therefore claims the principal sum of CI\$3366.06, interest to be calculated at the rate of 2.5% per month from the date of issue of the Writ to the date of payment, plus legal costs

### AND THE PLAINTIFF CLAIMS:

1. Principle sum of CI\$3366.06
2. Interest of 2.5% per month from 21 February 2000 to date of payment.
3. Costs to be agreed or taxed, plus the fees of the Writ of CI\$150.00.

If, within the time for returning the Acknowledgement of Service, the Defendant pays the total amount claimed of CI\$3,366.06 and interest at the rate aforesaid calculated up to the date of payment, and legal costs, further proceedings will be stayed.

The money must be paid to the Plaintiff or his attorney.

Hunter & Hunter  
HUNTER & HUNTER

Filed by Hunter & Hunter, Attorneys at Law, for the Plaintiff, whose address for service is  
P.O. Box 190 George Town, Grand Cayman (Ref: ZM/07990.007)

## DIRECTIONS FOR ACKNOWLEDGMENT OF SERVICE OF WRIT OF SUMMONS

1. The accompanying form of *Acknowledgement of Service* should be completed by an Attorney acting on behalf of the Defendant or by the Defendant if acting in person.

After completion it must be delivered or sent by post to the Law Courts, P.O. Box 495G, George Town, Grand Cayman.

2. A Defendant who states in his Acknowledgement of Service that he intends to contest the proceedings *must also serve a defence* on the Attorney for the Plaintiff (or on the Plaintiff if acting in person).

If a Statement of Claim is indorsed on the Writ (i.e. the words "Statement of Claim" appear on the top of page 2), the Defence must be served within 14 days after the time for acknowledging service of the Writ, unless in the meantime a summons for judgment is served on the Defendant.

If the Statement of Claim is not indorsed on the Writ, the Defence need not be served until 14 days after a Statement of Claim has been served on the Defendant.

If the Defendant fails to serve his defence within the appropriate time, the Plaintiff may enter judgment against him without further notice.

3. A *Stay of Execution* against the Defendant's goods may be applied for where Defendant is unable to pay the money for which any judgment is entered. If A Defendant to an action for a debt or liquidated demand (i.e. a fixed sum) who does not intend to contest the proceedings states, in answer to Question 3 in the Acknowledgement of Service, that he intends to apply for a stay, execution will be stayed for 14 days after his Acknowledgement, but he must, within that time, *issue a Summons* for a stay of execution, supported by an affidavit of his means. The affidavit should state any offer which the Defendant desires to make for payment of the money by instalments or otherwise.

## Notes for Guidance

1. Each Defendant (if there are more than one) is required to complete an Acknowledgement of Service and return it to the Courts Office.
2. For the purpose of calculating the period of 14 days for acknowledging service, a writ served on the Defendant personally is treated as having been served on the day it was delivered to him.
3. Where the Defendant is sued in a name different from his own, the form must be completed by him with the addition in paragraph 1 of the words "sued as (*the name stated on the Writ of Summons*)".
4. Where the Defendant is a FIRM and an attorney is not instructed, the form must be completed by a PARTNER by name, with the addition in paragraph 1 of the description "Partner in the firm of (.....)" after his name.
5. Where the Defendant is sued as an individual TRADING IN A NAME OTHER THAN HIS OWN, the form must be completed by him with the addition in paragraph 1 of the description "trading as (.....)" after his name.
6. Where the Defendant is a LIMITED COMPANY the form must be completed by an Attorney or by someone authorised to act on behalf of the Company, but the Company can take no further step in the proceedings without an Attorney acting on its behalf.
7. Where the Defendant is a MINOR or a MENTAL PATIENT, the form must be completed by an Attorney acting for a guardian *ad litem*.
8. A Defendant acting in person may obtain help in completing the form at the Courts Office.

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B E T W E E N : CAYMAN ISLANDS CUSTOM AGENCY          Plaintiff

AND:                      WEST BAY POLO CLUB                      Defendant

ACKNOWLEDGEMENT OF SERVICE  
OF WRIT OF SUMMONS

If you intend to instruct an Attorney to act for you, give him this form IMMEDIATELY.

**Important.** Read the accompanying directions and notes for guidance carefully before completing this form. If any information required is omitted or given wrongly, THIS FORM MAY HAVE TO BE RETURNED.

Delay may result in judgment being entered against a Defendant whereby he may have to pay the costs of applying to set it aside.

1. State the full name of the Defendant by whom or on whose behalf the service of the Writ is being acknowledged.

2. State whether the Defendant intends to contest the proceedings (*tick appropriate box*)

YES

NO

3. If the claim against the Defendant is for a debt or liquidated demand, AND he does not intend to contest the proceedings, state if the Defendant intends to apply for a stay of execution against any judgment entered by the Plaintiff (*tick box*).

YES

Service of the Writ is acknowledged accordingly

(Signed) \_\_\_\_\_

[Attorney] for

[Defendant in person]

Address for service

Notes on address for service

*Attorney:* where the Defendant is represented by an attorney, state the attorney's place of business in the Cayman Islands. A Defendant may not act by a foreign attorney.

*Defendant in person:* where the Defendant is acting in person, he must give his post office box number and the physical address of his residence or, if he does not reside in the Cayman Islands, he must give an address in Grand Cayman where communications for him should be sent. In the case of a limited company, "residence" means its registered or principal office.

Indorsement by plaintiff's Attorney (or by plaintiff if suing in person) of his name, address and reference, if any, in the box below.

Hunter & Hunter P.O. Box 190 West Wind Building George Town Grand Cayman REF: ZM/07990.007
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Indorsement by defendant's Attorney (or by defendant if suing in person) of his name, address and reference, if any, in the box below.

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